

**GENERAL SERVICES ADMINISTRATION  
Federal Supply Service  
Authorized Federal Supply Schedule Price List**



On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address of GSA Advantage! is: <http://www.GSAAdvantage.gov>

Schedule 84: TOTAL SOLUTIONS FOR LAW ENFORCEMENT, SECURITY, FACILITIES MANAGEMENT, FIRE, RESCUE, CLOTHING, MARINE CRAFT AND EMERGENCY/DISASTER RESPONSE

**Contract number:** GS-07F-0596X

**For more information on ordering from Federal Supply Schedules:**

Federal customers may visit: <http://www.gsa.gov/portal/category/100623>

State and local government customers may visit: <http://www.gsa.gov/portal/category/100631>

**Contract period:**

June 9, 2011 through June 8, 2016

**Secure Defense Consulting® Incorporated**

**“You use classified national security information. We secure it.”**

54 Prospect Street

Acton MA 01720

Phone: 617-517-0757

Fax: 617-440-7608

URL: [www.SecureDefenseOnline.com/government.html](http://www.SecureDefenseOnline.com/government.html)

**Business size:** Small

Prices shown herein are net (discount deducted)

**Secure Defense Consulting® Incorporated**

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# About Secure Defense Consulting Incorporated

**“You use classified national security information. We secure it.”**

Secure Defense Consulting Incorporated is a small security consultancy specializing in the protection of classified national security information. Our President and Principal Consultant, Michael Bush, has seventeen years of work experience in the field of security, with sixteen of those years working in the protection of classified national security information. Mr. Bush is one of fewer than four hundred individuals certified by NCMS, Inc. as an [Industrial Security Professional](#)—the gold standard signifying an individual's experience and expertise with securing classified national security information. He has served as a Facility Security Officer and Information Systems Security Officer for BAE Systems, Inc. and as the Security Manager of a SCIF for Science Applications International Corporation (SAIC).

Mr. Bush has extensive knowledge, experience, and training in a range of security topics and disciplines, including:

- Executive Order 13526 “Classified National Security Information”
- Executive Order 12829 “National Industrial Security Program”
- Department of Defense Directive 5220.22 “National Industrial Security Program (NISP)”
- Department of Defense 5220.22-M, “National Industrial Security Program Operating Manual (NISPOM)”
- Sensitive Compartmented Information (SCI) and Sensitive Compartmented Information Facilities (SCIFs)
- Facility and Personnel Security Clearances
- Operations Security (OPSEC)
- Physical security
- Access control
- Electronic intrusion detection systems (IDS)
- Video surveillance and alarm monitoring systems
- Director of Central Intelligence Directives (DCIDs) and Intelligence Community Directives (ICDs)
- Conducting internal investigations
- Antiterrorism methodology
- Workplace violence prevention
- Theft prevention
- Communications Security (COMSEC)
- Safes, vaults, and closed areas
- Classified information systems

## About our service to you

Our President, Michael Bush, oversees and directs all of our projects. In most projects, Mr. Bush performs most or all of the work himself. We are able to provide service to customers remotely and on site, usually on very short notice.

## How our security consulting services can help you

We are able to provide a range of security and facility management consulting services under this GSA Multiple Award Schedule contract. Some of the services we provide to our government customers via this contract include:

- Creating, reviewing, updating, and editing security policies, procedures, and directives.
- Conducting inspections of departments', offices', facilities', and installations' compliance with security policies and requirements.
- Updating security classification guides.
- Creating and updating security education and training materials.
- Conducting reviews of a facility's physical security.
- Assessing security issues between government and industry.

If your project's needs vary from the above, we'll gladly tailor our service to meet them. In instances where your needs fall outside of the scope of this contract's range of services, we may be able to provide those services via a different procurement method. Please contact us at [gsa.inquiry@SecureDefenseOnline.com](mailto:gsa.inquiry@SecureDefenseOnline.com) or 617-517-0757 to discuss your concerns.

## How this GSA contract makes it easy, quick, and inexpensive for government customers to procure our services

All federal agencies and many state and local governments are authorized to procure our security consulting services via this contract. Because the General Services Administration (GSA) has established this contract with us after reviewing our past performance, operations, and pricing, it ensures compliance with Federal Acquisition Regulations and the Competition in Contracting Act. Additionally, government customers who purchase our services via this contract are assured of receiving a substantial discount off what we charge our commercial clients. The government charge card, GSA SmartPay®, can be used to make purchases, if you wish.

According to the Johnson & Johnson Associates, Inc. study entitled "Impact of FAR 8.4 Comparative Analysis of Customer Elapsed-Time Savings," ordering from GSA schedules contracts such as ours reduces procurement lead-time and administrative costs. Schedule orders average 15 days while an open-market procurement averages 268 days.

You may place your order with us directly ([gsa.inquiry@SecureDefenseOnline.com](mailto:gsa.inquiry@SecureDefenseOnline.com)) or via the GSA Advantage! Web site at <http://www.GSAAdvantage.gov>

## Customer information

### 1a. Special Item Numbers

Special Item Number (SIN)	Item Description	Price (with Industrial Funding Fee)
246 52	Professional Security / Facility Management Services	\$312.07 / hour

### 1b. Lowest-priced model number

Not applicable

### 1c. Job titles and qualifications

**Job title:** Security Consultant

**Experience:** Minimum of ten years experience working in security protecting classified national security information. Requires subject matter expertise and working experience with facility and personnel security clearances; conducting inspections of security programs for the protection of classified national security information; storing, transmitting, and transporting classified information; classified computers/networks/information systems; the National Industrial Security Program Operating Manual (NISPOM); intrusion detection and alarm systems; electronic access control and video surveillance systems; investigating security violations; vaults, SCIFs, closed areas, and safes. Experience managing the security programs of facilities and supervising security personnel. Excellent demonstrated oral, interpersonal, and written communication skills.

**Functional responsibility:** Performs analyses and reviews of facilities' security programs and compliance with applicable security requirements. Advises customers on issues pertaining to physical, information, and personnel security. Writes reports on security findings and recommendations. Creates, reviews, updates, and edits security policies and documentation. Directs the performance of projects.

**Education:** Certification as an Industrial Security Professional by NCMS, Inc., completion of the Defense Security Service's curriculum for Facility Security Officers of classified information-possessing facilities, or equivalent security training.

### 2. Maximum order

\$200,000

**3. Minimum order**

None

**4. Geographic coverage**

Domestic - 48 contiguous United States, Washington, D.C., Alaska, Hawaii and Puerto Rico

**5. Point of production**

Not applicable

**6. Statement of net price**

\$312.07 per hour, which includes the GSA-mandated Industrial Funding Fee of 0.75%

**7. Quantity discounts**

Not offered

**8. Prompt payment terms**

None

**9a. Government purchase cards**

Accepted at or below the micro-purchase threshold

**9b. Government purchase cards**

Accepted above the micro-purchase threshold

**10. Foreign items**

None

**11a. Time of delivery.**

Contact us for an estimate

**11b. Expedited Delivery.**

Negotiable

**11c. Overnight and 2-day delivery.**

Contact us

**11d. Urgent Requirements.**

You may contact us to arrange fast delivery.

**12. F.O.B. point(s)**

Not applicable

**13a. Ordering address**

Secure Defense Consulting Incorporated  
54 Prospect Street  
Acton MA 01720

Phone: 617-517-0757

E-mail: [GSA.inquiry@SecureDefenseOnline.com](mailto:GSA.inquiry@SecureDefenseOnline.com)

**13b. Ordering procedures:**

For supplies and services, the ordering procedures, and information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3 and at [www.gsa.gov/schedules](http://www.gsa.gov/schedules)

**14. Payment address**

Secure Defense Consulting Incorporated  
54 Prospect Street  
Acton MA 01720  
Phone: 617-517-0757

**15. Warranty provision**

Not applicable

**16. Export packing charges**

Not applicable

**17. Acceptance of Government purchase card**

Government purchase cards are accepted.

**18. Rental, maintenance, and repair**

Not applicable

**19. Terms and conditions of installation**

Not applicable

**20. Repair parts**

Not applicable

**20a. Terms and conditions for any other services**

Not applicable

**21. List of service and distribution points**

Not applicable

**22. List of participating dealers**

Not applicable

**23. Preventive maintenance**

Not applicable

**24a. Special attributes**

Not applicable



**24b. Section 508 compliance information**

Not applicable

**25. Data Universal Number System (DUNS) number**

808848530

**26. Central Contractor Registration (CCR)**

Our registration is current.

**27. Travel expenses**

The customer shall reimburse Secure Defense Consulting Incorporated for transportation, lodging, meals, and incidental expenses incurred while on official company business, in accordance with Federal Acquisition Regulation part 31.205-46 and Public Law 99-234.